



St. Colman's Primary School
and
All Saints' Nursery Unit
(Annaclone)

Banbridge,
Co. Down
BT32 5LS

Progress Through Partnership, Leading To Excellence



Principal: Mr K O'Neill
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Thursday May 28th 2020

P7 - POST PRIMARY PLACEMENT NOTIFICATION

Dear Parents,

This is a very unsettling time for everyone and it is also an uncertain time for parents regarding your child's placement in Post Primary School in September.

I am writing to inform you that Principals have been informed by the EA that they have made arrangements to prepare and issue notification of placement letters to P7 parents. You should receive notification of a placement from the EA on the later date of **Thursday 4 June 2020** (*not Saturday 30 May as previously expected*). The letter will outline the application outcome, provide information on the appeals process and link to the EA website for more information.

It is possible, that due to the Covid-19 virus, that some post may take longer to deliver than usual. As a result of this **I WILL BE AVAILABLE IN ST COLMAN'S PRIMARY SCHOOL TO ANSWER ANY QUERIES REGARDING PLACEMENT AT THE FOLLOWING TIMES;**

- **THURSDAY 4 JUNE FROM 9.00 - 2.00**
- **FRIDAY 5 JUNE 9.00 – 2.00**

The EA Admissions Helpdesk will be in operation from 1pm to 5pm on Thursday 4 June 2020.

It can be contacted on 02895985595 or via email on postprimaryadmissions@eani.org.uk

It will operate Monday – Friday 9am – 5pm thereafter. Further information will also be available on the EA website www.eani.org.uk/admissions

To summarise

- Parents will receive their placement letter from the EA and not from the school.
- Parents should receive the letter on Thursday 4 June.
- If you do not receive the letter parents can contact St Colman's at the times outlined above on 02840671363
- Parents can also call the EA helpdesk 90564000 for assistance

Thank you for your continued patience and understanding,

Yours sincerely

Mr K O'Neill

Principal