

Chief Executive Gavin Boyd

To: Principals of all Schools/Colleges

(Please bring to the attention of the Chair of Board of Governors)

November 2018

Dear Principal

**Road Safety Advice during the Winter Months  
'Be Bright Be Seen' and Wear Your Seatbelt!**

Thank you for your ongoing support in promoting the safety of pupils travelling to and from schools and colleges. At this time of year, pupils need to be particularly vigilant. Limited visibility during dark mornings and evenings, along with heavy traffic and the excitement surrounding the Christmas season, can increase the likelihood of serious, and sometimes fatal, accidents.

I am writing to ask you to take the opportunity at school assemblies and at other events to remind pupils of Road Safety NI's message '**Be Bright, Be Seen**' by drivers.

Please encourage all young people to wear reflective clothing and high visibility items, especially during the dark mornings and evenings, when travelling between home, bus stops and school. DE Circular [2011/04](#) provides further useful guidance.

All school buses used to transport pupils are fitted with seatbelts and as always, pupils *must* wear them at all times when travelling to ensure a safe and enjoyable journey. Additional information for parents/guardians of pupils who are transported to and from school by the EA Home to School Transport Service is available on the EA website in our '[Safe School Transport](#)' leaflets.

Yours sincerely

SARA LONG  
DIRECTOR OF OPERATIONS AND ESTATES